



KINGSHILL INFANT SCHOOL

POLICY AND GUIDANCE ON
WRAPAROUND CARE FOR
KINGSHILL NURSERY

Academic Year
2024/2025

July 2024
Review Due July 2025

Wraparound care at Kingshill Nursery

At Kingshill we offer a variety of additional hours to meet the needs of our working parents.

- All children receive 15 hours funded nursery provision - either 5 x morning sessions (8.30am- 11.30am) or 5 x afternoon sessions (12.30pm- 3.30pm).
- Working parents in receipt of a valid 30 hour code can access our 30 hour nursery provision - Mon to Fri 8.30am - 2.30pm at no extra cost.
- Lunch club is available up to 5 days per week. This can be included in a 30 hour funding code or paid for. Fees for 2024/25 are £6 per lunch session. This runs from 11.30am- 12.30pm.
- Additional hours in class from 2.30pm- 3.30pm are available daily for children accessing the 30 hour sessions. These can be between 1-5 additional sessions per week and the fees for 2024/25 are £6 per hour.

NEW for 2024/25

- Breakfast club runs from 7.45am - 8.30am and includes a breakfast choice of cereals, toast or baked goods. The fees for 2024/25 are £4.50 per session.
- From Feb 24th 2025 Breakfast club will have an earlier option of 7.30am - 8.30am. The fees for this will be £6 per session.
- Treetops is available for either a 1 hour session (3.30pm- 4.30pm) or a 2 hour session (3.30pm- 5.30pm) and the fees for 2024/25 are £6 per HOUR.

Please be aware that all of these sessions are bookable half termly in advance through the Nursery teacher and will be invoiced through our Schoolgateway app. There are no refunds for cancellations due to sickness or holidays.

- Ah hoc / emergency extra sessions may be available but we request 24hrs notice where possible. These must be arranged through the Nursery teacher (Tracey Tomlin) and will be invoiced accordingly. Please call the office and request Tracey Tomlin in this instance.
- Late pick up fees of £6 will be charged to persistent offenders.
- Any changes to Wraparound bookings may be made half termly, by speaking with the Nursery teacher, before the new invoices go out.
- Late changes resulting in cancelling hours will incur a penalty charge of 50% of the fees.
- We follow strict ratios for our Nursery children and places are extremely limited.
- We may offer a waiting list if sessions are full. This will be on a first come, first served basis.

Contact the Nursery teacher (Mrs Tracey Tomlin) via email nursery@kingshill.herts.sch.uk to find out more or to enquire about a booking.