



KINGSHILL INFANT SCHOOL

POLICY AND GUIDANCE ON **WRAPAROUND CARE FOR** **KINGSHILL NURSERY**

Academic Year
2025/2026

July 2025
Review Due July 2026

Wraparound care at Kingshill Nursery

At Kingshill we offer a variety of additional hours to meet the needs of our working parents.

- All children receive 15 hours funded nursery provision - either 5 x morning sessions (8.30am- 11.30am) or 5 x afternoon sessions (12.30pm- 3.30pm).
- Working parents in receipt of a valid 30 hour code can access our 30 hour nursery provision - Mon to Fri 8.30am - 2.30pm at no extra cost.
- Lunch club is available up to 5 days per week. This can be included in a 30 hour funding code or paid for. Fees for 2025/26 are £6.25 per lunch session. This runs from 11.30am- 12.30pm.
- Additional hours in class from 2.30pm- 3.30pm are available daily for children accessing the 30 hour sessions. These can be between 1-5 additional sessions per week and the fees for 2025/26 are £6.25 per hour.

Wraparound

- Breakfast club runs from 7.45am - 8.30am or 7.30am-8.30am (Early bird), and includes a breakfast choice of cereals, toast or baked goods.
- The fees for 2025/26 are £4.50 per short breakfast and £6.25 per early bird breakfast.
- Treetops is available for either a 1 hour session (3.30pm- 4.30pm) or a 2 hour session (3.30pm- 5.30pm) and the fees for 2025/26 are £6.25 per HOUR.

Please be aware that all of these sessions are bookable half termly in advance through the EYFS Lead via email nurserywraparound@kingshill.herts.sch.uk and will be invoiced

through our Arbour app. There are no refunds for cancellations due to sickness or holidays.

- Ah hoc / emergency extra sessions may be available, but we request **24hrs notice** where possible. These must be arranged through the EYFS Lead (Tracey Tomlin) and will be invoiced accordingly. Please call the office and request Tracey Tomlin in this instance.
- Late pick up fees of £10 will be charged to persistent offenders.
- Any changes to Wraparound bookings may be made half termly, by emailing nurserywraparound@kingshill.herts.sch.uk or speaking with the Mrs Tracey Tomlin, before the end of the current half term.
- Late changes resulting in cancelling hours will incur a penalty charge of 50% of the fees.
- We follow strict ratios for our Nursery children and places are extremely limited.
- We may offer a waiting list if sessions are full. This will be on a first come, first served basis.
- Sessions cannot be cancelled or swapped due to ratios and staffing.

Contact the EYFS Lead (Mrs Tracey Tomlin) via email at nurserywraparound@kingshill.herts.sch.uk to find out more or to enquire about a booking.