



# Children with health needs who cannot attend school policy

**Reviewed: November 2025**

**Review Due: November 2026**

| DOCUMENT DETAILS |                      |
|------------------|----------------------|
| Approving Body   | Curriculum Committee |
| Author           | The Key Model Policy |
| Scheduled Review | Annual               |

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### 1. Aims

This policy aims to ensure that:

- Suitable education is arranged for pupils on roll who cannot attend school due to health needs
- Pupils, staff and parents understand what the school is responsible for when this education is being provided by the local authority

### 2. Legislation and guidance

This policy reflects the requirements of the [Education Act 1996](#).

It is also based on guidance provided by our local authority.

### 3. Responsibilities of the school

#### 3.1 If the school makes arrangements

Initially, the school will attempt to make arrangements to deliver suitable education for children with health needs who cannot attend school.

SLT along with Class teacher/ Senco will be responsible for making and monitoring these arrangements, such as sending work home, hospital schools, communicating with tutors and parents/carers on a regular basis. All arrangements will be monitored and reviewed weekly, along with steps of reintegration.

#### 3.2 If the local authority makes arrangements

If the school can't make suitable arrangements, Hertfordshire CC will become responsible for arranging suitable education for these pupils.

HCC responsibilities:

- to have a named officer with responsibility for the provision of education for pupils unable to attend school due to medical needs. Mrs Sue Bramley, ESMA Teaching Service Lead Teacher, is the designated officer.
- to provide educational support for pupils with documented medical needs unable to attend school for more than 15 school days or more, whether consecutive or cumulative. the ESMA Teaching Service complements the educational support provided by schools, in the core subjects (English, Maths and Science) and works together with the school to ensure access to the wider curriculum.

#### Condition

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- to provide educational support, as far as possible, from day one to pupils with a long term or recurring illness, whether at home or in hospital.
- to coproduce the education programme and Holistic Reintegration Plan working together with school, parents, pupil, health and other professionals involved with the child.
- to regularly review the education programme and reintegration plan half-termly with school, parents, pupil, health and other professionals.
- to liaise with the school to obtain termly updates of medical evidence to ensure the identified education programme best meets the pupil's needs and to continue the additional support provided by the ESMA Teaching Service.
- to provide support for pupils who are not on a school roll for reasons other than elective home education, the ESMA Teaching Service can consider support, subject to appropriate medical advice. Parents / carers

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In cases where the local authority makes arrangements, the school will:

- Work constructively with the local authority, providers, relevant agencies and parents to ensure the best outcomes for the pupil
- Share information with the local authority and relevant health services as required
- Help make sure that the provision offered to the pupil is as effective as possible and that the child can be reintegrated back into school successfully
- When reintegration is anticipated, work with the local authority to:
  - Plan for consistent provision during and after the period of education outside the school, allowing the pupil to access the same curriculum and materials that they would have used in school as far as possible
  - Enable the pupil to stay in touch with school life (e.g. through newsletters, emails, invitations to school events or internet links to lessons from their school)
  - Create individually tailored reintegration plans for each child returning to school
  - Consider whether any reasonable adjustments need to be made

## 4. Monitoring arrangements

This policy will be reviewed annually by SLT. At every review, it will be approved by the full governing board.

## 5. Links to other policies

This policy links to the following policies:

- Accessibility plan
- Supporting pupils with medical conditions
- **HCC LOCAL AUTHORITY SUPPORT FOR CHILDREN & YOUNG PEOPLE UNABLE TO ATTEND SCHOOL DUE TO IMPACT OF MEDICAL CONDITIONS.**